Instructor Suspects Academic Misconduct

Instructor Notifies Student

Instructor and Student Meet

YES

Student Admits or Instructor Convinsed Academic Misconduct Occurred

Student persuades instructor no misconduct

No further action is taken

NO

response from Student

Instructor Submits the Academic Misconduct Form to the Student’s College Provost

College Provost Places Hold on Student Record and Requests Meeting with Student

Instructor Submits the Academic Misconduct Form to the Student’s College Provost

When form received

Provost and Student Meet and Provost Determines Appropriate Sanction

Provost Confirms Results to All Parties

College Provost Places Hold on Student Record and Requests Meeting with Student

Instructor Submits the Academic Misconduct Form to the Student’s College Provost

Provost and Student Meet and Provost Determines Appropriate Sanction

Provost Confirms Results to All Parties

No further action is taken

Instructor Submits the Academic Misconduct Form to the Student’s College Provost

Case is Forwarded to Council of Provosts Analyst for Academic Tribunal

Disagreement or insufficient evidence (see policy)

Academic Tribunal Reviews Case and Determines Necessity of Hearing

Hearing Not Necessary

Hearing Necessary

Academic Tribunal Holds Hearing, Requesting Evidence and Scheduling Meetings with Instructor and Student(s)

Academic Tribunal Decision Communicated to All Appropriate Parties

Written Appeal to VPDUE at student discretion

Academic Misconduct Case Management

(Days = Working Days)

Full text of the Academic Misconduct Policy, as well as links to forms, can be found online at https://www.ue.ucsc.edu/academic_misconduct.

Instructors should clearly explain the University’s academic misconduct policy in the context of their courses and specify the academic sanction for misconduct (e.g., no credit for the work in question, failing grade for the course). Failure to include this information in the course syllabus, however, does not excuse students from knowing and being accountable for adherence to the precepts of academic honesty and the policy of the University.

Only in very unusual circumstances should as much as an entire term (Fall, Winter, Spring) pass, subsequent to the term in which the incident allegedly occurred, without notification to the student.

June 5, 2018