

May 31, 2013

VPDUE Hughey
Chancellor's Office

Re: CEP Response to Campus Wait List Policy

Dear Richard,

CEP discussed the proposed campus Wait List Policy at their weekly meeting and members found the proposal to be encouraging. Everything it proposes is an improvement in the system and CEP hopes it is just the next of several system enhancements

Adding waitlists to all undergraduate courses will standardize the process of how to enroll in oversubscribed classes. This will reduce student confusion by creating a clear and cohesive way of seeking admission to a full course. It may also have the added benefit of reducing faculty and staff workload in terms of fielding requests for how to enroll in particular courses.

The waitlist, however, will still operate on a first come first serve basis. CEP hopes that soon the process of getting on the waitlist will mimic the regular enrollment period with students getting different windows to register based on established criteria (time to graduation etc.)

Members also expressed interest in seeing the system support direct adds after the first day of class (rather than permission codes) where staff or faculty could add students from the waitlist via the on-line system.

We appreciate the on-going improvement to the waitlist system.

Sincerely,

/s/

Tracy Larrabee, Chair
Committee on Educational Policy

Cc:

Registrar Hunt-Carter
Academic Advising Coordinator Stacey Sketo-Rosener