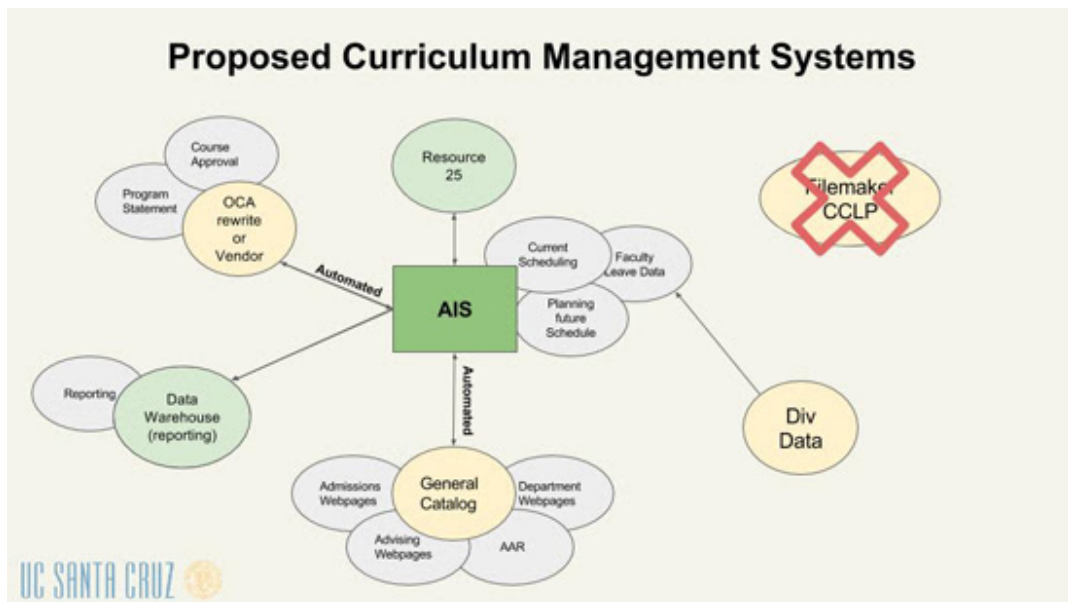




UC SANTA CRUZ

Division of Undergraduate Education

December 2017



Overhaul of Curriculum Management Systems Underway

by Tchad Sanger

University Registrar

The Curriculum Management Project is a large, multi-year project under the auspices of the Office of the Registrar and Undergraduate Education. The project is dedicated to increasing the usability of, and integration between, the various systems on campus related to curriculum management. Phase I of the project, now in process, involves the systems used for approving new courses, modifying existing courses, approving program statements (requirements and other information about programs), catalog production, and the catalog itself. Phase II of the project will address class scheduling.. [Continue reading here...](#)

**Extra Mile Award Nominee of the Month:
Kristal Cardiel**



Kristal Cardiel is the College facilitator for the Educational Partnership Center's (EPC) GIRLS Paving the Way (GPW) grant. Click [here](#) to read more about her.

Winter Campus Curtailment

Campus curtailment is Saturday, December 23, 2017, through Monday, January 1, 2018. There are some important dates to remember, and decisions to be made regarding time reporting and paycheck distribution. Full details regarding campus curtailment can be found [here](#).

- December 25, 26, 29, 2017 and January 1, 2018 are paid university holidays (if eligibility criteria are met). December 27 and 28, 2017 are curtailment days.
- Timesheets for bi-weekly employees are due December 16th and December 30th and timesheets for monthly employees are due December 30th. Automated e-mail reminders will be sent to all employees and supervisors.
- Paychecks for bi-weekly employees not enrolled in direct deposit can be picked up at the Scotts Valley Center ([100 Enterprise Way](#)) from 9-10am on Wednesday, December 27th.



Sustainability Reminders for Winter Campus Curtailment

Be sure to turn off lights, shut down computers and other office equipment, and close and lock doors and windows before leaving for the break.

Did You Know...?

...the University of California travel rates for hotels and meals and incidentals have been reduced? The maximum daily hotel rate is \$275 (before taxes and fees) and meals and incidentals reimbursement cannot exceed \$62 per day.

More information can be found on the October 15th [travel announcement](#) from Financial Affairs.



[Divisional Toolkit](#)

[Extra Mile Awards](#)

[UE Academic Human Resources](#)

[Green Office Certification Program](#)

[Sign up for Direct Deposit](#)

[Winter Campus Curtailment](#)
